

South Rise Primary School

Brewery Road, Plumstead, London, SE18 7PX

Tel: 020 8855 1050

Email: southrise@compassps.uk

Website: www.southrise.compassps.uk

Headteacher Katie Cutajar



21st September 2026

Dear parent(s)/Carer(s),

As you know, we appointed a new Parent Governor last year, however due to personal reasons they could not fulfil the role. With this in mind, I am writing to inform you of a vacancy for the role of Parent Governor on our Local School Committee.

The role of the Local School Committee

The Local School Committee is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational performance.

The Local School Committee is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a Parent Governor

As a parent governor, you will work with the Local School Committee to make sure it effectively carries out the duties referred to above. You will also play a vital role in bringing a parental perspective to the Local School Committee, but you are not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the Local School Committee delivers effective governance

Interested in becoming a Parent Governor?

We are looking for people to be role models for our children and to support the Committee in its aim to be a catalyst for diversity and inclusion at all levels.

No special qualifications are needed, and the most important thing is to have a keen interest in the school and be prepared to play an active part in the Local

School Committee's work. Applicants will be required to undertake an enhanced DBS check.

Expectations of Governors

Governors are expected to:

- Make full efforts to attend all meetings and where this is not possible, explain in advance why they are unable to do so
- Involve themselves actively in the work of the Local School Committee, and accept their fair share of responsibilities
- Maintain confidentiality
- Attend induction and training as required

How to apply

If you're interested in applying for the role, please complete the candidate form attached, alternatively you can collect a form from the school office. Please return completed forms to Clare Benefield, or the school office by Monday 28th September 2026

If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we must do this.

Please note that your data as provided will be stored as follows:

- Where the information may be stored (securely in school, electronic systems, paper files)
- Who has access to this (access is restricted, not shared with third parties outside of the school)
- How long retained for (for duration of appointment process)
- How will be the information be destroyed (permanently deleted from electronic systems, paper copies shredded)

We know that we have lots of wonderful, passionate parents. Please do reach out if you are interested. If you have any queries about this process or would like to find out more about the role, please contact myself.

Yours sincerely,



Katie Cutajar
Headteacher

For and on behalf of CompassEko Trust

Candidate name:	
Candidate address:	
Candidate statement:	Please outline: • The skills and experience you have that the local school committee requires • Your commitment to undertaking training to acquire or develop the skills needed to be an effective governor • If applicable, details of your contribution to the work of the local school committee during your previous term of office • How you plan to contribute to the future work of the LSC

--	--

I confirm that I am a parent or carer of a registered pupil at the school/at one of the schools in the Trust.

Signed: _____ **Date:** _____

Eligibility to be a Governor

There are regulations which apply to bankruptcy, criminal convictions, and other factors. Please note that in order to comply with Department for Education requirements concerning persons working with children and young people under 18, successful candidates will be asked to sign a declaration form (see overleaf) and provide proof of identity in order that clearance as to their suitability may be obtained.

DECLARATION FORM

A governor must be aged 18 or over at the time of their election or appointment and cannot be a registered pupil at the school. A person is disqualified from holding or from continuing to hold office as a governor if they:

- fail to attend the local school committee meetings – without the consent of the local school committee – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex-officio governors). This disqualification lasts for six months;
- is subject to a bankruptcy restriction order or an interim order;
- has had their estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 492(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;

- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is barred from any related activity relating to children
- is disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
- is disqualified from registration for childminding or providing day care;
- Is disqualified from registration under Part 3 of the Childcare Act 2006;
- Is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of 2.5 years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuses to allow an application to the Criminal Records Bureau for a criminal records certificate;
- has been an elected parent or staff governor and removed from the Board during their term of office within the past five years.

I confirm that I am not disqualified from serving because of the criteria listed above.

I confirm that in the event that I am elected/appointed I will notify Head Teacher/Chair of the Local School Committee immediately should I become disqualified during my term of office.

Signature _____ Date _____

If information submitted on this form is inaccurate, the named person will be disqualified from governorship immediately. If the named person's circumstances change in relation to any of the statements above, the Head Teacher should be informed.